



MEMORANDUM

TO: Company of Water By The Spoonful

FROM: Marketing and Communications

SUBJECT: Notice of Photo & Video

DATE: February 9, 2024

Dear Cast & Creative Team:

Per our agreement with AEA, this notice is to inform you that Taylor Staniforth (TayStan

Photography) and/or official social media interns will be capturing the following video footage and

photography from February 27 - March 13

- Staniforth/Interns will be capturing behind-the-scenes and onstage videos and photos to be used as part of Circle Theatre's social media and web platforms
- Captured footage will also be used across Circle's platforms and emails for further WBTS promotions

Please do not hesitate to let me know if you have any questions.

Thank you,
Taylor
Circle Theatre Team